



725 Washington Street ▪ Santa Clara, CA ▪ 95050-4935
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Saint Clare Parish
Parish Pastoral Council
September 19, 2024 Meeting
6:30-8pm

MINUTES

1. **Excused:** Ursula, Cecilia, and Lucy, who were either absent or joining virtually.
2. **Finance Council Updates:**
 - The Finance Council assists the pastor in managing parish finances and meets quarterly to review the budget.
 - Primary income sources for the parish include collections, gifts, rental income, stipends, and ADA rebates.
 - A surplus in the current budget was noted due to an unexpected \$80,000 influx.
 - Discussions were held about planned maintenance, including re-piping, fixing the Rectory, and gym air conditioning.
3. **Major Parish Expenses:**
 - Personnel salaries, benefits, administration, youth ministry, and facilities costs were highlighted as significant expenses.
 - Maintenance issues, including the boiler and water heater problems, were discussed.
 - Upcoming projects include refurbishing the Rectory and addressing plumbing and heating needs.
4. **Facility Maintenance Issues:**
 - Ongoing discussions regarding repairs, including replacing old plumbing, maintaining boilers, and ensuring functional living spaces for the priests.
5. **Parish Events and Participation:**
 - A guest speaker event with Father John Dear is planned for October 19, and a decision was made to offer him a \$750 honorarium. The event would be live-streamed, and there were plans to serve refreshments.
 - The parish was planning a quarterly stewardship event to ensure the financial stability of upcoming projects.
 - Kay is going to speak at all the masses Oct. 12-13 to promote the talk
6. **Ministry Renewal Planning:**



PARISH COMMUNITY

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- The renewal weekend in January was discussed, with plans to involve parish organizations and have tables representing different ministries.
- The goal is to engage more parishioners and groups like the St. Vincent de Paul Society, youth ministry, and social justice groups.
- A suggestion for a group meeting with all ministries to hear about the Ministry Renewal
- Monsignor noted that Sat. Nov. 16 in the Hall is open.
- The Renewal subcommittee will discuss next steps

7. Diocesan Pastoral Plan:

- The PPC is aligning its activities with the Diocesan goals of fostering welcoming worship environments and increasing understanding of the Mass.
- There was a focus on hospitality, with plans to expand community involvement through events like "Donuts Sunday" and ensuring welcoming spaces.
- Training and education on the Mass and liturgical practices were identified as areas where diocesan resources would be sought for implementation.
- Encouraged all PPC members to watch the DSJ webinar replays on Hospitality
- Cyndi reached out to Andrew Brown at DSJ for any tools they have created to help St. Clare implement some of the suggestions from the Pastoral Plan

8. PPC One Year Anniversary Self-Evaluation

- Opted to table this until more members were in attendance

9. Next PPC Meeting: Oct. 8 @ 6:30pm